National Taipei University of Education

Master's Thesis and Ph.D. Dissertation

Plagiarism Detection Application System

# [User Guide for Students]

June, 2019

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#### I. Thesis/dissertation plagiarism detection application process

Before graduate students take an oral examination, they shall fill in relevant personal information on the online system and upload the file for detection, and print out the thesis plagiarism detection system application form before clicking Submit to the teaching assistant for review. [Online processing]



# **II. Application process**

Step 1: Login in with student ID no. and ID card no.

National Taipei University of Education Master's Thesis and Ph.D. Dissertation Plaglarism Detection Application System	
Student ID no. / Teacher ID no. School administration system password : LOGIN [ This system is best viewed with Google Chrome ]	
User Guide : [For Students] [For Department Teaching Assistants] [For Teachers]	
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**<u>Step 2</u>:** Click on the "Application Form" button.



**<u>Step 3</u>**: Select the advisor's name. If advisor teachers were at National Taipei University of Education (NTUE), the system will automatically display the advisor's e-mail; if at other schools, you need to fill in the name and email address in the forms.

	Applicat	ion form		
Application date	(System generation)	Application no.	(System generation)	
Name		Email*	I	
Student ID no.		Phone*		
Department		Degree		
Supervisor 1*	inside      outside     Choose	Email of Supervisor 1*		
Supervisor 2	inside Outside     Choose	Email of Supervisor 1		
Title*				
File upload *	週擇檔案 未選擇任何檔案			
	<ol> <li>Graduate students must apply the or the thesis file before clicking Submit days (excluding holidays) prior to the</li> <li>The rules for uploading the thesis file</li> <li>First, confirm whether the thesis file</li> <li>First, confirm whether the thesis file</li> <li>files, be sure to indicate the chapte</li> <li>Supported file formats: Word, Text ODF, RTF, and Hangul HWP.</li> <li>Print the online application form and</li> </ol>	line plagiarism det to the teaching ass thesis/dissertation s are as follows: e is over 40MB. If n and zip all these ir r and section such , PostScript, PDF, H with the graduate	ection application system and upload istant for review at least seven working oral exam. ot, please upload it in one file. If more ito one zip file to upload. For multiple as Chapter 1, Chapter 2, Section 1, etc. TML, Word Perfect WPD, OpenOffice student and his/her advisor signing the	

	Applica	tion form	
Application da	e (System generation)	Application no.	(System generation)
Name		Email*	
Student ID no		Phone*	
Department		Degree	
Supervisor 1*	inside      outside     Choose	Email of Supervisor 1*	
Supervisor 2	inside      outside     Choose	Email of Supervisor 1	
Title*			
File upload*	選擇檔案未選擇任何檔案		
	<ol> <li>Graduate students must apply the c the thesis file before clicking Submi days (excluding holidays) prior to th</li> <li>The rules for uploading the thesis file a. First, confirm whether the thesis f than 40MB, split it into several file files, be sure to indicate the chapi b. Supported file formats: Word, Fer ODF, RTF, and Hangui HWP.</li> <li>Britt the online application form action</li> </ol>	nline plagiarism det t to the teaching ass te thesis/dissertation les are as follows: file is over 40MB. If n es and zip all these in ter and section such tt, PostScript, PDF, H d with the oradiuate	ection application system and upload Istant for review at least seven working oral exam. ot, please upload it in one file. If more to one zip file to upload. For multiple as Chapter 1, Chapter 2, Section 1, etc. ITML, Word Perfect WPD, OpenOffice thudent and his fact advices cloping the

**<u>Step 4</u>**: Enter the title of the thesis/dissertation and upload the file(s). Please see the descriptions below for relevant regulations.

	Applica	tion form	
Application date	(System generation)	Application no.	(System generation)
Name		Email*	1
Student ID no.		Phone*	1
Department		Degree	
Supervisor 1*	© inside © outside School : Enter the school Department : Enter the department Name : Enter the name of advisor	Email of Supervisor 1*	
Supervisor 2	inside Outside     Choose	Email of Supervisor 1	
Title*			
File upload *	選擇檔案 未選擇任何檔案		
	<ol> <li>Graduate students must apply the o the thesis file before clicking Submit days (excluding holidays) prior to th</li> <li>The rules for uploading the thesis fil a. First, confirm whether the thesis fil</li> </ol>	nline plagiarism det to the teaching ass e thesis/dissertation es are as follows: le is over 40MB. If n	ection application system and upload istant for review at least seven working i oral exam. ot, please upload it in one file. If more

### **<u>Step 5</u>**: Click the "Submit" button.

	Applica	tion form	
Application date	(System generation)	Application no.	(System generation)
Name		Email*	[]
Student ID no.		Phone *	
Department		Degree	
Supervisor 1*	© Inside ® outside School : Enter the school Department : Enter the department Name : Enter the name of advisor	Email of Supervisor 1 *	[]
Supervisor 2	inside      outside     Choose	Email of Supervisor 1	
Title *			
File upload *	道環懼氣 未道潭任何檔案		
Descriptions	<ol> <li>The roles for spleading the heals fit a. First, confirm whether the thesis fit than 40MB, split it into several file files, be sure to indicate the chapp b. Supported file formats: Word, Tei ODF, RTF, and Hangul HWP.</li> <li>Print the online application form an paper form.</li> <li>Department teaching assistants will signed application, the department online system are correct. In case of online system and verify the written 5. Students bring the application form case of any error in data or files, the if no error is found, the detection with holdays,</li> </ol>	Ites are as follows: Ife is over 40048. If or es and zip all these is ter and section such ter and section such ter and section such teaching assistant with any error, the docum- application form (all application form (all application form (all occument will be re- ork will start and tak	to be best upload. It in one file. If more to one zip file to upload. For multiple as Chapter 1, Chapter 2, Section 1, etc. ITML, Word Perfect WPD, OpenOffice student and his/her advisor signing the ing procedures: Upon receiving the incontrm whether the sata on the ment will be returned to the applicant for net will submit the application via the net will be returned to the applicant for the of Research (Administrative building all information on the online system. In turned to the student for a reapplication es at least seven working days (excluding

**<u>Step 6</u>**: Print out the application form. The graduate student and advisor must sign the form before submitting it to the department teaching assistant. Then, send the "signed application form" to the teaching assistant in your department to be approved.

	Print	
National Taipei University of Education Master's and	l Ph.D. thesis plagiarism detection application fo	rm
Application date:	Application form no:	
Student name	Contact number	
Student ID card	Email	
Department	Degree	
Advisor name	Advisor Email	
Thesis title		
Applicant/ Postgraduate (nignature):	Advisor(Signed)	
	and the content of	
Handled by departmental staff	Department head(Signed):	
(for enrollment confirmation and online review):		
ORD Planning Section		
ORD Planning Section		

**<u>Step 7</u>**: Send the signed application form to the Office of Research and Development, Division of Comprehensive Planning (Office A700a).

			Print
	National Taipei University of Education Ma	ster's and Ph.D. thesis plagiarism detection applica	tion form
	Application date:	Application form no:	
	Student name	Contact number	
	Student ID card	Enail	
	Department	Degree	
	Advisor name	Advisor Email	
	Thesis title	· · ·	
	Applicant/ Postgraduate (signature):	Advisor(Signed)	
	Handled by departmental staff	Department has d(Signa d):	
	(for enrollment confirmation and	Department nead(Signed).	
	onime review):		
	ODD Dianaina Gaatian		
h	UKD Planning Section		
	OKD Planning Section		
	OKD Planning Section		

#### **III. Detection progress checking**

1. Graduate students can click "My List" to check the current detection progress.

			My Lists				
No.	Application date	Audit date (Department staff)	Receive date (ORD)	Complete date (ORD)	Status		
1	2019-06-04	2019-06-06	2019-06-06		Detecting	View	

**2.** Upon receiving the application form, the ORD will review and confirm the correctness of data on the online system. In case of any error, the document will be returned to the applicant for a reapplication, the online system showing the status of "rejection".

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National Master's	Taipei U Thesis	Iniversity of Educ	ation Applicati	on Form My	/ List			Logou
Plagiaris	m Dete	ction Application	n System					
				My Lists				
	No.	Application date	Audit date (Department staff)	Receive date (ORD)	Complete date (ORD)	Status		
	1	2019-06-04				Rejection	View	

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#### **IV. Detection results**

**1.** The detection work takes at least seven working days, excluding holidays. After the detection is completed, the system will automatically send an email to the applicant and advisor that the checking is completed. Then, the applicant and advisor can login the system to download the detection report.

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& 垃圾器件→ 删除	回臺 全部回臺 歸寄 🛼 其他,	🙈 回顧及刪除 👋 新建		標示為未讀取 分類 待處理 ▼ ▼	输中文繁簡轉換	● ● 単語 ● 1100 円 ● 1100 目目 ● 1100 円 ● 1100 ■ 11	顧示比例		
删除	回覆	快速步骤	5 移動	種節 5	中文繁簡轉換	编辑	顧示比例		
From: Nati Sent:	onal Taipei University of	f Education Master's and Pl	n.D. Thesis Plagiarism	Detection Applica	ation Systems	ervice@pape	ercheck.ntue.edu.tw		
To: papercl Cc:	heck@ka.ntue.edu.tw								
Subject: In	iesis piagiarism detectio	on results							-
									17 A
Dea	r :								
The	plagiarism	detection of th	ne thesis tit	led"	' vou a	pplied	for has been comple	eted on 08-30-2017	
at 1	2.24.36 Ple	ase go to the c	letection a	nnlication	system	n (httr	//nanercheck ntue e	$\frac{du}{tw}$ for checks	
at 1.	2.24.30.110			· ·	i syster		paperencek.muc.e	in the checks.	
In o	rder to meet	information s	security red	quirement	is and	enhanc	e report browsing pi	rivacy, the report is	
encr	ypted to ens	sure the integr	ity and pri	vacy of tl	ne data				
Plea	se open the	file with your	personal r	bassword	(the de	efault i	s vour ID card numb	per).	
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Sinc	cerely								
Nat	ional Taipei	University of	Education	Office of	f Resea	rch an	d Development		
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<u>&lt; 1</u>	nis is an auto	smatically ger	ierated em	an. Please	e do no	ot reply	to it. For any quest	ions, please email	
us a	t papercheck	a@ntue.edu.tv	v >						
<ol> <li>2 2 2 3 2 3 2 4 3 4 4 4 4 4 4 4 4 4 4 4</li></ol>	國立台北教育大學碩博士學位論文比對申	- 請糸紙 -							22.

**2.** Upon receiving a notification email for the detection report. The applicant can view the report by logging in to the system.

			М	ly Lists				
No.	Application date	Audit date (Department	e f staff)	Receive date (ORD)	Complete dat (ORD)	e Status		
1	2019-05-31	2019-06-0	5	2019-06-05	2019-06-06	Completed	View	
			Арр	lication Fc	orm			
Ap	pplication date			Applicatio	n form no.			1
Ap	pplication date			Applicatio	n form no. nail			
Ap	Name Student ID no.			Applicatio Em	n form no. nail			
Ap S	Name Grant Department			Applicatio Em Pho Deg	n form no. nail one gree			
Ap S	Name Composition date Name Composition date Composition d			Application Em Pho Deg Ema Super	n form no. nail one gree sil of visor 1			
Ap S	Name constraint of the second			Application En Pho Deg Ema Super	n form no. nail one gree sil of visor 1			
Ap S	pplication date Name itudent ID no. Department Supervisor 1 Title tuts : Completed			Applicatio Err Pho Deg Erra Super	n form no. hail one gree visor 1			
Ap S Star	Name student ID no. Department Title Title Audit date ceaching assistant)	2019-06-05 (14:54:34)	Receive (ORD	Application Application Fri Pho Super date 22 (1)	n form no. hail one	complete date (ORD)	2019-06-06 (09:48:10)	

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# **V. Q&A**

Q&A	
1	<ul><li>Q: When was the online Master's Thesis and Ph.D. Dissertation Plagiarism Detection Application System launched?</li><li>A: Since September 18, 2017</li></ul>
2	<ul><li>Q: How long does it take to check?</li><li>A: Upon receiving the application, it will need at least seven working days (excluding holidays) to conduct the check. Therefore, be sure to consider that the oral exam schedule and the overall review schedule. It is important to apply for thesis plagiarism detection as soon as possible.</li></ul>
3	<ul><li>Q: What is the detection process for a second time?</li><li>A: Please go to the Office of Cashier Section to pay NT\$500, file the application via the online system in line with the first application process, and then attach the receipt to the written thesis plagiarism detection application form for verification.</li></ul>
4	Q: Has the school set a pass standard? A: At present, the school has not yet set the pass standard.
5	<ul><li>Q: Which databases are used for detection?</li><li>A: The iThenticate thesis originality detection system database includes four items— "Crossref", "Internet", "ProQuest" and "Publication".</li></ul>
6	<ul> <li>Q: How do I log in to the online Master's Thesis and Ph.D. Dissertation Plagiarism Detection Application System?</li> <li>A: <ol> <li>Graduate students: The account is student ID no.; the password is the ID card no.</li> <li>NTUE advisors: The account and password are the ID card no.</li> <li>Advisors from other schools: Please contact the teaching assistant of your department for the password.</li> </ol></li></ul>